



Youth Liaison- Community Engagement Generalist (20 hours per week)

Position Summary

Under the supervision of the Director of Community Engagement, this position supports the mission of the organization by advising on various Mountain Youth and community initiatives from the perspective of a young person, as well as performing administrative office duties and other responsibilities as needed. This Youth Advisor will be involved in four different, yet related Community Engagement projects and working with each project manager to support cohesion and collaboration between each.

Summary of the 4 Projects

****Please note: the listed hours will fluctuate from week to week.**

Communities That Care (CTC) Youth Champion: The Youth Advisor will educate the community on the CTC process and the value of this process for our community. Communities That Care focuses on building community member leadership skills and knowledge of prevention strategies that create positive change for youth health and development. The Youth Advisor will attend strategy team and work group meetings. The goal of these teams and work groups is to implement and analyze the prevention effort in the Eagle River Valley. This project area will account for 5 to 7 hours per week.

Valley's Voice Middle and High School: The Youth Advisor will support the Manager of Youth Engagement with facilitation of meetings and implementation of Passion Projects. Passion Projects are youth-led, adult-supported projects that contribute to positive change for youth in the Eagle River Valley. Additionally, youth who serve in Valley's Voice will follow a leadership development framework and the Youth Advisor will be trained in and help to implement the learning. The Youth Advisor will also grow leadership skills by learning from the leadership framework, implementing it, and then applying knowledge to youth mentorship, facilitation of meetings, and development of youth activities. Involvement with Valley's Voice accounts for 4-6 hours per week.

Safe Driving: The Youth Advisor will be responsible for developing and publishing social media posts that share safe driving messages and learning opportunities for young drivers. The Youth Advisor will serve on the Safe Driving Steering Committee, whose role is to respond to current driving issues. Mountain Youth's safe driving efforts, funded through the Colorado Department of Transportation, include both a prevention element, i.e., youth and adults making safe choices when they have used substances, and an educational element, i.e., learning and applying the components of the Colorado Graduated Driver's License policy. The work in this area accounts for 5 hours per week.

Community Education Program Support: The Youth Advisor will help inform decision making for the planning of Community Education events that will best help build skills and provide strategies for youth, parents, caregivers, educators, coaches, and program providers to support a thriving and resilient community. As a committee member the youth advisor will help identify, steer and connect community members with local and national resources (individuals, agencies and other resources) to build collaboration, trust, and understanding/knowledge. Also, the Youth Advisor will support Community Education events in various identified roles (i.e., welcome guests, serve food, set up and/or break down, etc.), as schedule allows. The Youth Advisor will serve as an ambassador in the community by helping to promote (radio ads, TV8 interviews, distribute flyers, etc.) upcoming Community Education events. These responsibilities will account for 2-5 hours weekly.

Additionally, the Youth Advisor will serve as an ambassador, contributing to community education about Communities That Care and Mountain Youth in public forums such as Parent Teacher Organizations, community events, and municipality meetings. The Youth Advisor will work with the Marketing and Events Manager to best craft messaging that will create awareness and engage the youth community, supporting social media and marketing strategies.

The Qualified Candidate will be able to:

- Share from the perspective of growing up in the community, offering insight and advising on various programs and projects.
- Serve as a conduit between the 6 projects listed above, other programming at Mountain Youth, and the community at large.
- Help to identify protective factors (strengths) and risk factors (needs) facing local youth and families in the community.
- Engage in conversations with the staff team, board of directors and community partners with a specific perspective of navigating local resources.
- Support facilitation of positive media campaigns with appropriate staff members.
- Support Valley's Voice, in a youth advising and leadership cohort of local students.
- Participate in impaired and distracted driving prevention strategies.
- Become certified as a trainer when opportunities arise, providing specific prevention education to local youth, parents and community partners.
- Serve as support staff at community level events as requested and needed that are related to the aforementioned work areas.

Mountain Youth Team Member

- Serve as a valuable member of the Mountain Youth team, valuing collaborative approaches to meeting the needs of the community.
- Participate in Mountain Youth team meetings and committee meetings as requested and available
- Support Mountain Youth programs, initiatives and efforts as requested and as available
- Participate in regular check-in meetings to align different efforts and resources across the organization
- Support volunteers in accomplishing organizational tasks
- Support in fundraising efforts and sustainability strategies to maintain the work of the overall organization
- Support with various data entry needs, including maintaining contact database, program entries, and inputting evaluation results
- Performing general office duties and support with Mountain Youth projects as needed.

Additional Requirements:

Young people between the ages of 18 and 25, who have lived in the County 5+ years, and who are bilingual Spanish/ English youth are ***highly encouraged*** to apply. Knowledge, experience or a commitment to cultural diversity and inclusion of all people in our society is required.

This position requires strong organizational and communication skills and an ability to multi-task. Basic computer skills including email, Microsoft Word, Microsoft Excel, and Google Docs are required. Skills in social media platforms and graphic design are highly recommended.

The Youth Advisor Role will be primarily based out of the Mountain Youth offices (Eagle and Edwards) with an opportunity for flexible scheduling. The position will perform duties outside of normal working hours. Travel to meetings throughout the county and occasionally out of county may be required. It is important that the candidate is able to conduct themselves in the most courteous and professional manner. Starting pay range, depending on experience, is \$21-\$23/hour for an average of 20 hours per week.

Interested candidates should send a cover letter and resume to Sandy Schroeder at sschroeder@mountainyouth.org

About Mountain Youth

Mission:

To continuously and collaboratively improve the lives of youth in the most powerful ways possible.

Vision:

All youth in our community thrive

Values:

- *Trusted Leadership*
- *Inclusive*
- *Bridging Community*
- *Positive Youth Development*